



Dear School Administrator,

Hope Scholarship payments are mailed four times per academic year to the school’s physical address that is on file with the Florida Department of Education. Scholarship checks are made payable to the parent and require their endorsement before they can be deposited.

As a reminder, schools are required to verify their Hope scholars by completing and submitting a Verification Report prior to each payment distribution.

Below you will find the payment distribution schedule for the 2019-20 school year, including verification dates and check processing timelines for each payment distribution.

**2019-2020 Hope Scholarship Payment Distribution Schedule**

**Distribution I**

Verification Window	Monday, Sept 16 - Friday, Sept 20 at 5 PM
Check Processing	Sept 23 – Oct 15
Checks distributed via US Mail	Oct 15, 2019

**Distribution II**

Verification Window	Monday, Dec 9 - Friday, Dec 13 at 5 PM
Check Processing	Dec 16 – Jan 15
Checks distributed via US Mail	Jan 15, 2020

**Distribution III**

Verification Window	Monday, Feb 24 - Friday, Feb 28 at 5 PM
Check Processing	March 2 – April 15
Checks distributed via US Mail	April 15, 2020

**Distribution IV**

Verification Window	Monday, April 13 - Friday, April 17 at 5 PM
Check Processing	April 20 – May 18
Checks distributed via US Mail	May 18, 2020

Please remember, if applicable, an Exit Confirmation Form (ECF) must be completed *within five business days* of a student leaving your school or no longer attending.

If you have any questions, please contact us at [HopeEnrollment@Sufs.org](mailto:HopeEnrollment@Sufs.org) or 877-735-7837. Press “2” for providers, and then “4” for the Hope Scholarship program.